

Hayle in Bloom Constitution

1) Name.

The name of the Group shall be Hayle in Bloom

2) Aim.

The aim of the Group shall be:

- to enhance the beauty of Hayle through horticulture and floriculture and associated activities,
- to enter appropriate competitions and,
- in pursuit of these aims, to provide friendship and support to all sections of the community, including the disabled and disadvantaged, without discrimination of any sort.

3) Powers

In order to achieve its aim the Group may:

- (a) Raise money
- (b) Open bank accounts
- (c) Acquire and run buildings
- (d) Take out insurance
- (e) Employ staff
- (f) Organise courses and events
- (g) Work with similar Groups and exchange information and advice with them
- (h) Do anything that is lawful which will help it to fulfil its aim.

4) Membership.

- (a) Membership of the Group shall be open to any individual over eighteen without regards to disability, political or religious affiliation, race, sex or sexual orientation who is:
 - interested in helping the Group to achieve its aim
 - willing to abide by the rules of the Group and
 - willing to pay any subscription agreed by the Management Committee.
- (b) The membership of any member may be terminated for good reason by the Management Committee: Provided that the member concerned shall have the right to be heard by the Management Committee, accompanied by a friend, before a final decision is made.

5) Management.

- (a) The Group shall be administered by a Management Committee whose officers shall be elected at the Group's Annual General Meeting (A.G.M.).
- (b) The Officers of the Management Committee shall be: the Chairperson, the Treasurer and the Secretary.
- (c) The Management Committee may co-opt onto the Committee, up to three individuals, in an advisory and non-voting capacity that it feels will help to fulfil the aim of the Group.
- (d) The Management Committee shall meet at least two times a year.

6) The Duties of the Officers.

- (a) The duties of the Chairperson shall be to:
 - a. Chair meetings of the Committee and the Group
 - b. represent the Group at functions/meetings that the Group has been invited to and
 - c. act as the spokesperson of the Group when necessary.
- (b) The duties of the Secretary shall be to:
 - a. keep a membership list
 - b. prepare in consultation with the Chairperson the agenda for meetings of the Committee and the Group
 - c. take and keep minutes of all meetings and
 - d. collect and circulate any relevant information within the Group.
- (c) The duties of the Treasurer shall be to:
 - a. supervise the financial affairs of the Group and
 - b. keep proper accounts that show all monies received and paid out by the Group.

7) Finance.

- (a) All monies received by or on behalf of the Group shall be applied to further the aim of the Group and for no other purpose.
- (b) Any bank accounts opened for the Group shall be in the name of the Group.
- (c) Any cheques issued shall be signed by the Treasurer and one other member of the Management Committee.
- (d) The Group shall ensure that its accounts are independently examined every year.
- (e) The Group may pay reasonable out of pocket expenses including travel, and meal costs to members or Management Committee members undertaking Group business.

8) Annual General Meeting.

- (a) The Group shall hold an Annual General Meeting (A.G.M.) in the month of February.

- (b) All members shall be given at least fourteen days notice of the A.G.M. and shall be entitled to attend and vote.
- (c) The business of the A.G.M. shall include:
 - a. receiving a report from the Chairperson on the Group's activities over the year
 - b. receiving a report from the Treasurer on the finances of the Group
 - c. electing a new Management Committee and
 - d. considering any other matter as may be decided.
- (d) At least 10 members must be present for the Annual General Meeting and any other General Meeting to take place. If there are less than 10 members present, the meeting shall be adjourned and members given at least 14 days' notice of the new meeting. Business conducted at the reconvened meeting may be properly conducted however many members are present.

9) General Meetings.

- (a) There shall be 2 General Meetings (excluding the A.G.M) each year.
- (b) All members shall be entitled to attend and vote.

10) Special General Meeting.

A Special General Meeting may be called by the Management Committee or at least 6 members to discuss an urgent matter. The Secretary shall give all members fourteen days notice of any Special General Meeting together with notice of the business to be discussed.

11) Alterations to the Constitution.

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

12) Dissolution.

The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up any assets remaining after all debts have been paid shall be given to another non-profit or charitable Group with a similar aim.

13) Adoption of the Constitution.

Until the first A.G.M. takes place the persons whose names, addresses and signatures appear at the bottom of this document shall act as the Management Committee referred to in this constitution.

This Constitution was adopted on 30 April 2012 by

Name Margaret Tanner (Chair)_____

Address 6 Trevarno Close, Conner Downs, Hayle, TR27 5EN_____

Signed _____

Name Ingrid Kemp (Secretary)_____

Address 16 St. John's St., Hayle, TR27 4LL_____

Signed _____

Name Michael Meadows (Treasurer)_____

Address 8 Market Court, Market Square, HAYLE, TR27 4EA_____

Signed _____